

HEAD OFFICE:

Biigtigong Nishnaabeg 73 Pic River Road P.O. Box 193 Pic River, ON P0T 1R0

## BRANCH OFFICE: (Mailing Address)

285 Red River Road Lower Level Thunder Bay, ON P7B 1A9 Tel: (807) 346-0307 Fax: (807) 346-0310 Email: aets@aets.org

## Cell Phone Path to Employment Pilot Project – Job Seekers Club Agreement

March 2020

Job Seeker Name Address City, Postal Code

Dear Job Seeker,

Congratulations on being admitted to the Job Seekers Club!

The Job Seekers Club will help you to better understand, and prepare for today's labour market, and how you can be successful in it.

Please review, and complete the following Learning Agreement, (with signature and date) and return in hard copy or via fax to Anishinabek Employment and Training Services (AETS) prior to start of the program:

I agree to be an active and engaged participant in the Job Seekers Club from TBA to TBA, which will take place at the AETS Office. I agree to comply with the following responsibilities and expectations:

- provide AETS with up to date contact information throughout the program
- attend scheduled workshops regularly, and in a punctual manner
- meet deadlines and maintain attendance as required
- identify any barriers (transportation, daycare, lack of phone etc.) to regular workshop attendance, or availability for employment to AETS
- agree to produce, and provide a cover letter and resume to potential employers
- exhibit appropriate attire, language, and positive attitude, during both workshop, and worksite experience
- contact AETS Officer if issues arise, or if you are unable to attend a given session
- understand that if you are not fully participating, and complying with the expectations you may not be able to continue in the program

Job Seeker Name (printed):\_\_\_\_\_\_ Job Seeker Signature: \_\_\_\_\_\_ Date: \_\_\_\_\_\_

Good luck and best wishes for every success throughout your experience with the training program.

Your path. Our ways.