



HEAD OFFICE:

Biigtigong Nishnaabeg
73 Pic River Road
P.O. Box 193
Pic River, ON
P0T 1R0

BRANCH OFFICE:
(Mailing Address)

285 Red River Road
Lower Level
Thunder Bay, ON
P7B 1A9

Tel: (807) 346-0307
Fax: (807) 346-0310

Email: aets@aets.org

Mino Bimaadiziwin Application Checklist – (FRE)

Application Deadline: February 7, 2020 File # _____

Your complete application **must** include the:

- Client Registration Form
- Request for Disclosure of EI Eligibility
- Consent to the Release Information
- Photograph Release Consent
- Mino Bimaadiziwin Application

and, these items

- Career Research Tool
- Career Essay
- Cover letter and Resume
- High-school diploma or GED, PLAR, ACE or other (photocopy)
and a high school transcript verifying Grade 12 C/U English
- Status card (photocopy)

For the FRE training program, these items may be requested:

- Passport
- Immunization record (photocopy)
- Vulnerable Sector, Criminal Record Check

Citizens (on and off-reserve) of these communities may contact:

Christine Lewis, Project Officer

- Biigtigong Nishnaabeg,
- Michipicoten First Nation,
- Pays Plat First Nation,
- Pic Moberg First Nation.

Bonnie Cordone, Project Officer

- Animbiigoo Zaagi'igan Anishinaabek,
- Biinjitiwaabik Zaaging Anishinaabek,
- Bingwi Neyaashi Anishinaabek,
- KiashkiZaaging Anishinaabek,
- Red Rock Indian Band





PROTECTED WHEN COMPLETED

**285 Red River Road
Thunder Bay, ON
P7B 1A9**

CLIENT INFORMATION

Social Insurance Number		Date of Birth DD / MM / YY	
Last Name		Middle Initial	First Name
Mailing Address			Postal Code
City/Town	Province	Home Phone	
Email		Cell Phone	
Indigenous Group	<input type="checkbox"/> Registered Indian	<input type="checkbox"/> Metis	<input type="checkbox"/> Non-status Indian <input type="checkbox"/> Inuit
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Unspecified
Marital Status	<input type="checkbox"/> Married or equivalent	<input type="checkbox"/> Separated	Number of dependent children <i>(living with you)</i>
	<input type="checkbox"/> Single	<input type="checkbox"/> Divorced	
Name of Band		Is child care needed? <input type="checkbox"/> yes <input type="checkbox"/> No	
Living on Reserve		Do you consider your self to be a person with a disability	
<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Languages Spoken <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Ojibway <input type="checkbox"/> Other:			
Employed Status at intake <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Unemployed <input type="checkbox"/> Student			NOC CODE
Education Level at intake			
<input type="checkbox"/> No formal education <input type="checkbox"/> Some Post-Secondary			
<input type="checkbox"/> Up to Grade 7-8 <input type="checkbox"/> Secondary School Diploma/GED			
<input type="checkbox"/> Grade 9-10 <input type="checkbox"/> Apprenticeship/Trades certificate or diploma			
<input type="checkbox"/> Grade 11 or 12 incomplete <input type="checkbox"/> College, CEGEP, or other non-university certificate or diploma			
<input type="checkbox"/> University - Bachelor Degree <input type="checkbox"/> University - Masters <input type="checkbox"/> University - Doctorate			
Trades (Including Heavy Equipment)	Level/Red Seal	Specialization	Years Experience
1			
2			
CERTIFICATES (First Aid/WHMIS/Fall Arrest/Chainsaw/Customer Service/Food Safety)			
Certification	level	Registrar	Expiry date
1			
2			
Are you ready, willing and available for work/training? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, what type of employment? <input type="checkbox"/> Full Time <input type="checkbox"/> Part time <input type="checkbox"/> Seasonal <input type="checkbox"/> Self-employed <input type="checkbox"/> Contract			
Are you willing to relocate? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Working shiftwork? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Hourly wage expectation? <input type="checkbox"/> Min-Wage <input type="checkbox"/> min wage - \$20 <input type="checkbox"/> Over 20\$			
Clean criminal record <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure			
Valid passport? <input type="checkbox"/> Yes, Expiry Date _____ <input type="checkbox"/> No			

Volunteer work

Computer/Technology Skills:

Microsoft Word Microsoft Excel Powerpoint Email/Internet Search

Office Phone Systems GIS Other: _____

Physical Capabilities:

Sitting Standing Lift Over 50 lbs Walking Outdoor Work

Licences (Class)	Number	Province	Expiry date
1			
2			

TRADITIONAL/CULTURAL SKILLS (Trapping, Hunting, Fishing, Beading, Painting, Carving, Woodworking)

EMPLOYMENT HISTORY starting from most recent work experience, please list employment history:

Employer	Job Title	Dates	Reason for leaving
1			
2			
3			

SOURCE OF INCOME *at intake*

Employment Yes No

Ontario Works Recipient Yes No

Employment Insurance (EI) Benefits Yes No

Reach-Back Client (on EI in the last 3 years or on Special Benefits in the last 5 years)

None Other _____

Barriers to Employment - Check all that apply

None Education Other _____

Remoteness Lack of Work Experience Physical Emotional or Mental Health

Language Lack of Work Transportation Lack of Labour Force Attachment

Economic Lack of Marketable Skills Dependant Care

Action Plan Start Date *today's date* DD / MM / YY

Under the Privacy Act the personal information collected on this form may be accessed by the participant.

The information is kept on file at the AETS office.

Signature of Participant: _____ **Date** _____



AETS
**Anishinabek Employment
 and Training Services**

HEAD OFFICE:

Biigtigong Nishnaabeg
 73 Pic River Road
 P.O. Box 193
 Pic River, ON
 P0T 1R0

BRANCH OFFICE:
 (Mailing Address)

285 Red River Road
 Lower Level
 Thunder Bay, ON
 P7B 1A9

Tel: (807) 346-0307
Fax: (807) 346-0310
Email: aets@aets.org

CONSENT TO THE RELEASE OF INFORMATION

I, _____ consent to the release of information Between any representative of the Anishinabek Employment and Training Services Local Delivery Mechanism and representatives of the following agencies, with respect to my educational, training Or employment-related activities:

1. Human Resources Development Canada
2. Union of Ontario Indians
3. Training Institution: _____
4. Social Services: _____
5. Other: _____
6. Other: _____

As sponsoring agent, we require any information in regards to course duration, attendance, academic performance, or any other information required by the Anishinabek Employment and Training Services. Any exchange of information will be held confidential between all parties noted above.

Dated, this _____ day of _____ 20 _____

 SIGNATURE

 WITNESS





AETS
**Anishinabek Employment
 and Training Services**

HEAD OFFICE:

Biigtigong Nishnaabeg
 73 Pic River Road
 P.O. Box 193
 Pic River, ON
 P0T 1R0

BRANCH OFFICE:
 (Mailing Address)

285 Red River Road
 Lower Level
 Thunder Bay, ON
 P7B 1A9

Tel: (807) 346-0307
Fax: (807) 346-0310

Email: aets@aets.org

S.I.N: _____

REQUEST FOR DISCLOSURE OF EI PROGRAM ELIGIBILITY

I, _____ do hereby consent to the disclosure of
 (Name of individual)

and/or use of personal information dealing with current & dormant Employment Insurance

Claims only for the purpose of establishing eligibility for EI Supports and Measures.

For which purpose my personal information has been requested by and may be disclosed to:

Anishinabek Employment & Training Services, 285 Red River Road, Thunder Bay, Ontario P7B 1A9

(Identity & Address of the Body or Person Authorized to Receive and/or use this information)

THIS SECTION COMPLETED BY HRDC ONLY:

- a) Current BPC c/w _____ Start Date: _____
 Anticipated Expiry Date: _____ Benefit Rate: \$ _____/Week
 Date of First Week Benefits are Payable _____
 Or
- b) Dormant BPC c/w _____ Date of Last Week Benefits Paid _____
 (Reachback Client's who have Qualified for EI in Past 3 Years)
 or
- c) Dormant Maternity/Paternal /Sick PBC c/w _____ Start Date: _____
 (Reachback for Special Benefits Recipients Commencing Within the Past 5 Years)

Comments, if any: _____

 SIGNATURE of Individual Giving Consent

 Date

 Address

 Telephone Number

Verified by: _____ Date: _____





AETS

**Anishinabek Employment
and Training Services**

HEAD OFFICE:

Biigtigong Nishnaabeg
73 Pic River Road
P.O. Box 193
Pic River, ON
P0T 1R0

BRANCH OFFICE:
(Mailing Address)

285 Red River Road
Lower Level
Thunder Bay, ON
P7B 1A9

Tel: (807) 346-0307

Fax: (807) 346-0310

Email: aets@aets.org

Photograph Release Form

I the undersigned hereby grant to Anishinabek Employment and Training Services, the right to photograph me and to record my voice, performances, actions and appearances and to use my picture, photograph, silhouette and other reproductions of my physical likeness for use in annual and monthly reports, AETS web site and/or AETS advertising/promotion of program and services.

I agree that I will not assert or maintain against Anishinabek Employment and Training Services, any claim, action, suit or demand of any kind whatsoever, including but not limited to those grounded upon invasion of privacy, rights of publicity or other civil rights, or for any reason in connections with your authorized use of my physical likeness and sound.

I hereby certify that I am 18 years of age or over and have read the forgoing and fully understand the meaning and effect therefore.

PRINT NAME: _____ SIGNATURE: _____

ADDRESS: _____

DATED THIS _____ DAY OF _____ 20_____

WITNESSED BY: (PRINT) _____ SIGNATURE: _____





AETS
**Anishinabek Employment
 and Training Services**

HEAD OFFICE:

Biigtigong Nishnaabeg
 73 Pic River Road
 P.O. Box 193
 Pic River, ON
 P0T 1R0

**BRANCH OFFICE:
 (Mailing Address)**

285 Red River Road
 Lower Level
 Thunder Bay, ON
 P7B 1A9

Tel: (807) 346-0307
Fax: (807) 346-0310

Email: aets@aets.org

Mino Bimaadiziwin Application Form (FRE)

Are you interested in a career in Travel and Tourism (ie Flight Attendant)? Please complete the following application form.

The Information collected in this form will be kept confidential

Full Name: _____ Date of Birth: _____

Do you meet the grade 12 requirements to enter this program? YES NO

If not, what upgrading would you require? _____

Are you willing to participate in a Skills Assessment Process? YES NO
 (Reading, Numeracy, Document Use)

Are you interested in participating in a Life Skills Training Program? YES NO

What kind of community supports to you have? _____

As part of this program, would you participate in Indigenous cultural practices? YES NO
 (E.g. Elder Support, Teachings, Smudge)

Does your community have any scheduled events that you attend? (Sports, Powwows)

Are you ready, willing and able to participate in the program daily? YES NO

If No, please explain: _____

Are there any barriers that would prevent you from fully participating in the program each and everyday? YES NO

If yes, please explain: _____

Are you able to pass a medical exam for fitness, mental health? YES NO

Do you enjoy interacting with people from different cultures? YES NO

Are you comfortable providing customer service to large groups of people? YES NO

Are you comfortable communicating with people who don't speak English? YES NO

Are you able to follow written and/or verbal directions? YES NO

Do you work with in a team environment? YES NO

Are you uncomfortable working in small, enclosed spaces? YES NO

Would your friends describe you as sociable, kind and clam under pressure? YES NO





AETS
**Anishnabek Employment
 and Training Services**

HEAD OFFICE:

Biigtigong Nishnaabeg
 73 Pic River Road
 P.O. Box 193
 Pic River, ON
 P0T 1R0

**BRANCH OFFICE:
 (Mailing Address)**

285 Red River Road
 Lower Level
 Thunder Bay, ON
 P7B 1A9

Tel: (807) 346-0307
Fax: (807) 346-0310

Email: aets@aets.org

CAREER RESEARCH TOOL

Participant: _____	Date: _____
--------------------	-------------

**What is your career goal, and please describe the current job(s) outlook in this career.
 (refer to www.jobbank.gc.ca)**

My career goal is to be a: _____
The employment outlook in this career area can be described as: _____

From researching your career goal (from job ads, or websites), please identify the:

Wage/Salary range(s)	Usual Benefit(s)	Hours per week (estimate)
Work Conditions:		Uniform/Gear tools needed:
What I'd like the least about this type of job is:	What I'd like the most about this type of job is:	The types of jobs open to experienced Workers are:

Contact two (2) Employers (who hire program graduates) or Workers (who have the career you've chosen) to find out more about the job market with these suggested questions:

Employer/Worker 1:	Employer/Worker 2:
Name: _____	Name: _____
Telephone#: () _____	Telephone#: () _____
1. Does this Employer hire workers with the skills that I will obtain in training?	
Yes / No	Yes / No
2. What qualifications are Employers looking for in these jobs?	
_____	_____
_____	_____
3. What is the Employer's opinion of the training you are taking?	
_____	_____
_____	_____
4. How/How often does the Employer advertise jobs in the field I want to train in?	
_____	_____
_____	_____



Online Resources

Ontario Job Futures <https://www.theworkingcentre.org/link/8115>

This Province of Ontario website provides information on current trends and future outlooks for... <https://www.ontario.ca/page/labour-market>

Oct 2016 Update - Local Labour Market Plan (2014-2017) Follow this link to the Local Labour Market Plan for the Waterloo-Wellington-Dufferin area, with... [http://workforceplanningboard.com/Files/English/2016 Local Labour Market Plan Update Full.pdf](http://workforceplanningboard.com/Files/English/2016%20Local%20Labour%20Market%20Plan%20Update%20Full.pdf)

"Where are all the jobs?" chart at McLeans.ca A useful chart forecasting labour shortages in specific sectors in Canada over the next decade. <https://www.macleans.ca/wp-content/uploads/2013/03/Whereareallthejobs.jpg>

Planning to Work in Canada? An Essential Workbook for Newcomers This workbook has been created by Citizenship and Immigration Canada for Internationally Trained... <https://www.canada.ca/content/dam/ircc/migration/ircc/english/pdf/pub/workbook-national.pdf>

Labour Market Reports: Workforce Planning Board - Waterloo Wellington The Workforce Planning Board - Waterloo Wellington provides monthly labour market reports as well... <http://workforceplanningboard.com/currentreports.html>

Local Workforce Focus - Promising Occupations <http://workforceplanningboard.com/Files/English/Promising%20Occupations%20WPB%20WFF%20May%2009.pdf>

Industry Canada - Economic and Market Research/Statistics This Statistics Canada site provides an overview and definition of the various labour market... http://www.ic.gc.ca/eic/site/ic1.nsf/eng/h_00072.html?OpenDocument&

Service Canada - Specialty Job Sites Links to jobs in specific sectors http://www.jobsetc.gc.ca/categories.jsp?category_id=2600&crumb=34

National Occupation Classification (NOC) The National Occupational Classification (NOC) is the nationally accepted reference on occupations... <http://noc.esdc.gc.ca/>

