

## Vision

Skilled Indigenous workforce.

## Mission

To provide guided education and training pathways towards inclusive employment opportunities respectful of culture.

## Strategic Plan

- Client Focused
- Results Driven
- Organizational Capacity
- Partnerships

### AETS Office Locations

Waverly Library, Lower Level  
285 Red River Road

Brodie Library, Lower Level  
216 Brodie Street South

## OUR STAFF

**John DeGiacomo**, Executive Director

**Kathleen Maletta**, Operations Manager

**Jeff Werner**, Programs Manager, ISET

**Nancy Bouchard**, Program Coordinator, ISET

**Bonnie Cordone**, Employment Officer

**Cheryl Bailey**, Finance Manager

**Judy Currie**, Finance Officer

**Katelyn Twance**, Administrative Assistant

**Stephen Hui**, Systems Officer

**Zola Costa**, Project Coordinator -  
Continuing Education

**Adrienne Vandahl**, Highschool Teacher

**Jordan Roussele**, PATP Project Coordinator

**Lorraine Keough**, Liaison Officer, PATP

**Narcise Kakegabon**, Project Coordinator – Mining

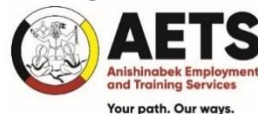
**Stacey Morriveau**, Project Coordinator - LMI

**Mark Jeffery**, Employment Advisor, LMI

**Rachel Saxberg**, Finance Intern

**Emily McCauley**, Liaison Officer

**Roderick Wigwas**, Intake Assistant



## Serving First Nation Citizens of:

**Animbiigoo Zaagi'igan Anishinaabek**  
(Lake Nipigon First Nation)

**Biinjitiwaabik Zaaging Anishinaabek**  
(Rocky Bay First Nation)

**Biigtigong Nishnaabeg**  
(Ojibways of Pic River)

**Kiashke Zaaging Anishinaabek**  
(Gull Bay First Nation)

**Bingwi Neyaashi Anishinaabek**  
(Sand Point First Nation)

**Pays Plat First Nation**

**Netmizaaggamig Nishnaabeg**  
(Pic Moberg First Nation)

**Red Rock Indian Band**

**Michipicoten First Nation**

## Business Hours:

**Monday 8:30am – 4:30pm**

**Tuesday 8:30am – 4:30pm**

**Wednesday 8:30am – 4:30pm**

**Thursday 8:30am – 4:30pm**

**Friday 8:30am – 4:30pm**

**Toll Free:** 1-866-870-AETS (2387)

**E-mail:** [aets@aets.org](mailto:aets@aets.org)

**Website:** [www.aets.org](http://www.aets.org)

[aets@aets.org](mailto:aets@aets.org)

**Ph:** (807) 346-0307

**Fax:** (807) 346-0310

## Client-Based Program Descriptions

### **COURSE PURCHASE & ALLOWANCES**

Skills training for individuals who have gone through a job search and have identified an employment opportunity requiring a particular training

### **DISABILITY SUPPORTS**

Employment and training supports provided to individuals with identified disabilities

### **EMPLOYMENT START-UP**

Financial assistance for work gear, clothing, etc.

### **FEEMPAYOR**

EI Benefits for eligible clients attending a course program

### **MOBILITY ASSISTANCE**

Travel assistance provided for confirmed interviews

### **RELOCATION/MOVING EXPENSES**

Relocation assistance based on an offer of employment

### **SELF-EMPLOYMENT BENEFITS**

Assistance provided to eligible individuals in starting their own business

### **WAGE SUBSIDY**

On-the-job training and/or direct work experience, to assist eligible individuals in obtaining long-term employment

### **PRE- EMPLOYMENT SUPPORTS**

Financial assistance in overcoming barriers when preparing or looking for employment (i.e. License, Criminal records check, Drivers abstract, medical examinations, etc).

### **EMPLOYMENT MAINTENANCE & UPSKILLING**

## Client-Based Services and Interventions

### **CLIENT RESOURCE CENTRE**

#### **COMPUTER ACCESS FOR:**

- Resume writing
- Internet research
- Business development

#### **ACCESS TO:**

- Resume and cover letter assistance
- Interview Preparation
- Photocopier/fax machine
- Telephone for employer contacts
- Job board and community events
- Local and regional newspapers
- Resource library
- Labour Market information
- Continuing Education
- Elder in Residence

### **EMPLOYMENT ADVISING**

Provide guidance, assessment and career planning services aimed at the integrating an individual into the labour market.

Upon completion of employment advising and the assessment process, an individual may be eligible for participation in the programs currently offered.

## Eligibility Criteria for Client-Based Interventions

- Unemployed, underemployed, and employed Individuals
- Have been out of school for .....
- Training will lead to employment/offer of employment
- Program must not be eligible for Band Post-Secondary funding
- There must be a demonstrated need for assistance

### **What all Clients Should Know...**

- Recommendations for referral to a First Nation's Review Committee are based on successfully completing the Employment advising and Assessment Process
- Requests will be considered on a "first come first serve" basis and will be reviewed pending availability of funding
- All eligible funding requests will be reviewed by the respective individuals First Nation Client Based Review Committee
- The application and approval process can take three to four weeks
- Formal approval must be confirmed prior to starting any program

**Your path. Our ways.**

