

Anderson Education Pilot Project Workforce Literacy and Essential Skills

A. Intake Data Form

Intake Date: _____

Name _____ Community _____ Student # _____

Phone Number: _____ SIN: _____ Status #: _____

On Reserve Off Reserve

Client Email Address: _____

Gender: Male Female Age: less than 20 20 to 29 30 to 44 45 and over

Language spoken at home: Preferred Language of Service: If you are a newcomer to Canada, the length of time in the country:

English English less than a year
 French French between 1 and 3 years
 Ojibway more than 3 years
 Other (please specify): _____

Please indicate all categories you self-identify as:

Aboriginal person (First Nation, Indian, Metis, Inuit or a person of Aboriginal ancestry)
 Anglophone
 Francophone
 Deaf
 Person with a disability

Are you a registered apprentice?: No Yes (please specify): _____

A - 2. Education and Work History

What was your highest level of education prior to starting this program:

less than grade 12
 high school completion
 some post-secondary education or training (incomplete)
 trade certificate
 post-secondary certificate, diploma or degree (specify): _____

Was your highest level of education obtained:

in Canada
 outside Canada (please specify where): _____

How long since you attended school or training:

less than 27 weeks 27 to 52 weeks more than a year

How long since you worked:

less than 27 weeks 27 to 52 weeks more than a year

Highest wage previously earned per hour:

less than \$10.25
 \$10.25 - \$15
 \$16 - \$20
 more than \$20

Source of Income support (check all that apply):

paid employment (less than 20 hours a week)
 paid employment (at least 20 hours a week)
 Self-employment
 Employment Insurance (EI)
 Ontario Works (OW)
 Ontario Disability Support Program (ODSP)
 Other (please specify): _____

Employment:

Worked in Canada
 No Canadian work experience
 No work experience anywhere

- Work Habits:**
- Employers indicate that I am an excellent worker
 - Getting to work on time is difficult for me
 - I miss work frequently due to illness, disability family issues, etc.
 - When I'm at work, I try my best and am ready to learn
 - I have been fired for being late, missing work, not doing a good job etc.
 - I have difficulty keeping a job
 - I have had numerous short term jobs
 - My Job Search has been ineffective
 - My skills are inconsistent with the Labour Market

- Personal Factors:**
- I do not have reliable transportation to get to work
 - I do not have child care during working hours
 - I do not have a telephone and/or cell phone and/or pager

Notice of Collection and Consent to Indirect Collection of Personal Information by Anderson Foundation/ Educational Pilot Project

Anderson Foundation/ Educational Pilot Project provides funding to offer Workforce Literacy and Essential Skills Training. The Foundation may be required to share information and report to different levels of government about its delivery of the Program and compliance and its obligations under 38(2) of the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. F. 31 as amended. Its partnership with levels of government will not include your name or other identifying information.

Anderson Foundation/ Educational Pilot Project have also contracted with the Adult Education Centre Thunder Bay and a third party evaluator to review the progress of the Program and may need to collect data, including inspecting its records and conducting an audit or inspection. To do this, the contractors and auditors may need to have access to the personal information you have provided to **Anderson Foundation/ Educational Pilot Project team**.

In addition, the contractors may want to contact you to ask your opinion of the Program and its delivery by **Anderson Foundation/ Educational Pilot Project team**. The contractors would need to obtain your contact information from your **Anderson Foundation/ Educational Pilot Project team** for this purpose. Your participation in any such survey would be entirely voluntary.

By signing below, you give consent to the **Anderson Foundation/ Educational Pilot Project** to collect your personal information and use it for the above purposes.

I Consent to allow the **Anderson Foundation/ Educational Pilot Project** to collect my personal information. I understand that no personal or identifying data will be made public.

Client's Name (please print): _____

Client's Signature _____

Date: (Month, Day, Year): _____