



AETS

**Anishinabek Employment
and Training Services**

Your path. Our ways.

Serving the First Nation Citizens of: Animbiigoo Zaagi'igan Anishinaabek, Biigtigong Nishnaabeg, Biinjitiwaabik Zaaging Anishinaabek, Bingwi Neyaashi Anishinaabek, Kiashke Zaaging Anishinaabek, Michipicoten First Nation, Pays Plat First Nation, Pic Moberg First Nation, and Red Rock Indian Band.

Life Skills Officer – Thunder Bay (Full time – Up to 19 month contract)

Under the direction of the Executive Director, the incumbent clarifies and identifies individual goals and then assists the individuals in attaining those goals related to entering or re-entering the workforce by providing them with tools and techniques to succeed. A variety of techniques and exercises will be offered to help make positive changes and to motivate individuals through training and development process, including an Aboriginal Leadership Program.

The role includes but not limited to, working with individuals, staff, committees, stakeholders for a wide variety of coaching related tasks to provide:

- Teach life skills classes relevant for Indigenous Peoples
- advise for individuals with life situations ranging from relationships, mental health, education and employment
- coaching techniques and utilizes a case management approach, consulting with others on staff and/or representatives from supporting agencies
- utilize case management tools, employment services and implementation of required programs
- assistance and information to individuals on all aspects of employment search and career planning, with a focus on Soft Skills
- counsel individuals regarding employment issues
- guidance for individuals in their overall life needs
- support to enable as well as empower individuals to help themselves while maintaining a professional relationship with others
- facilitating services for the delivery of a collaborative Aboriginal Leadership Program by:
 - preparing for and implementing a two-day Opening Retreat
 - completing at least seven Learning Days
 - and conducting a half day Closing Session and Graduation

Qualifications: Post-Secondary Social Work and/or Education Diploma/Degree preferred. Experience in service delivery of labour market programs including life skills; or a combination of education & training with minimum of 3 years related work experience in labour market program delivery. Comprehensive understanding of Indigenous history, culture, and contemporary issues affecting Indigenous youth. Strong communication skills and an understanding of leadership, particularly its role in Indigenous – Canadian relations. Excellent interpersonal skills; a strong working knowledge of Microsoft Office including Excel, PowerPoint and Outlook; Valid Class G Driver's Licence and willingness for some travel preferred.

Interested candidates are invited to submit a cover letter (including the name of your First Nation Community and salary expectations), resume and the names of three references by Friday September 6, 2019 at 12:00 NOON via aets@aets.org to:

Recruitment Committee
c/o Anishinabek Employment and Training Services
285 Red River Road, Thunder Bay, Ontario, P7B 1A9

First Nation Citizens of the AETS nine member participating communities are encouraged to apply.

We appreciate your interest; however, only those interviewed will be notified.