

## APPENDIX 10.1



### Research & Evaluation Ethics Application

Please complete all elements of the application and submit four (4) copies of the completed form to AETS Executive Director for review.

#### 1. Contact Information

Principal Investigator's Name: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

#### 2. What Level of Research (check one or more as required):

AETS staff ( ) AETS Program Evaluation ( ) Undergrad. ( ) Grad. ( ) PhD ( )

Title of the Research / Project: \_\_\_\_\_

Proposed Commencement Date: \_\_\_\_\_

#### 3. Complete if the Principal Investigator is a Student:

Name of Supervisor: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

#### 4. Principal Investigator's Signature:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Supervisor's Signature (If applicable):**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**5. Project Design Checklist (Complete all applicable to the proposed project design):**

- 5.1 Why is the research and / or the evaluation important? (50-100 words)
- 5.2 Why is this research and / or the evaluation necessary? (100-300 words)
- 5.3 How is this research and / or the evaluation related to previous research? (100-300 words)
- 5.4 List your research questions and include as an Appendices. (50-100 words)
- 5.5 Outline the research design and method. (250-300 words)
- 5.6 Describe what you will do with the recorded data once it has been analysed. (50-100 words)
- 5.7 Describe how and where the data will be stored. (50-100 words)
- 5.8 Who will have access to the research data? (25-50 words)
- 5.9 Could the project place the participants in spiritually, emotionally, intellectually or physically vulnerable situation? **Yes / No**  
If yes, please specify:

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- 5.10 Does the project involve Anishinabe Sacred Knowledge (artifacts, stories, spiritual, cultural, linguistic, sacred locations)? **Yes / No**  
If yes, please specify:

- 5.11 Does the project include a mailed questionnaire? **Yes / No**
- 5.12 Does the project include an e-mailed or web-based questionnaire? **Yes / No**
- 5.13 Does the project include an in-person questionnaire? **Yes / No**
- 5.14 Does the project include a personal interview? **Yes / No**
- 5.15 Does the project include a telephone interview? **Yes / No**
- 5.16 Does the project include a Talking Circle? **Yes / No**
- 5.17 Will the participant's response be audio / video recorded? **Yes / No**
- 5.18 Will the audio / video recording be transcribed? **Yes / No**
- 5.19 Will the participant be allowed to review / edit the transcription? **Yes / No**
- 5.20 How will the participants be chosen? (please specify):
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- 5.21 Will the participants be compensated for participation? **Yes / No**

If yes, please specify how participants will be compensated.

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- 5.22 Please provide a brief description of the ideal participant – demographically, residing in First Nation / urban centres, ideal number of participants, etc.

5.23 Please include a copy of the project letter of invitation / consent form as an Appendices.

If there will be no letter of invitation / consent form, how will participants be advised of the details of the project, right to withdraw and consent be collected?

Please specify:

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**6. Funding for the Research / Evaluation:**

6.1 Is the project funded? **Yes / No**

6.2 If no is funding being sought? **Yes / No**

6.3 Period of funding: From \_\_\_\_\_ To \_\_\_\_\_

6.3 Funding sponsor: CIHR ( ) ISC ( ) NSERC ( ) SSHRC ( )

Other (specify) \_\_\_\_\_

6.4 Funder file number: \_\_\_\_\_

**7. Related Appendices:**

Please include the following Appendices as drafts:

7.1 Provide a list of references that inform this research and / or evaluation study

(books, journal articles, etc.).

7.2 Research tools (a list of questions or questionnaire).

7.3 Recruitment materials (poster, telephone scripts, etc.).

7.4 Letter of Invitation & Consent Form.

7.5 Correspondence (Thank-you letter).

7.6 How do you intend to disseminate the findings? (Check).

Undergraduate Project

Masters Thesis

Doctoral Dissertation

Conference Presentation

Journal Article(s)

Book Chapter

Book

Commissioned Report (example, funded by the Ministry of Education)

Other (please specify) \_\_\_\_\_

Are you willing to present the research findings to the community at a public forum organized by AETS? **YES / NO**

Will research participants have the opportunity to receive a copy of your final report if they wish? **YES / NO**